Top 5 Distance Learning Tips for Better Communication

-Dr. Derek

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Tip #1 - Prepare Your Environment

- get comfortable
- reduce distractions
- assess background
- ensure proper lighting

Tip #2 - Reduce Background Noise

- □ sit in a quiet environment
- mute yourself and others when not talking

Tip #3 - Face the Webcam

- □ adjust webcam so your face is clearly visible
- provide visual cues
- address students by name
- speak clearly
- pause between thoughts to check for understanding
- repeat/rephrase message as needed

Tip #4 - Check Your Tech

- □ use a headset (headphones with mic) for better audio quality
- verify audio jack is connected
- check computer audio settings

Tip #5 - Use Additional Supports

- enable closed captioning as needed
- □ check your internet WIFI connection
- include written materials to supplement instruction
- reduce fatigue with frequent breaks